

# Associate Record and Associate Dues Instructions



Women who do not qualify for membership as Daughters of Utah Pioneers are welcome to participate in a DUP Camp where they reside. They are called "Associates of Daughters of Utah Pioneers" and may participate in all activities of the organization. They cannot hold an elected office but may hold other positions in the Camp. They may write and give pioneer histories that may to be submitted to the International History Department.

## **What monetary commitment does an Associate make when joining the DUP Organization?**

An Associate does not pay a membership application fee. An Associate pays annual dues in the same amount a Member does for Camp, Company, and International dues.

## **Does an Associate's name appear on the Camp Roster?**

Once an Associate's name and contact information has been submitted to the International Membership Department, the name will appear on the Camp Roster. The Camp Roster is distributed in June to Company Presidents and will be forwarded to Camp Captains.

## **How does an Associate's name get added to the Camp Roster and pay dues?**

There are two options for getting the Associate's name into the ISDUP Membership Department database, onto the Camp Roster, and dues properly submitted.

### **Option 1 – With the Camp Dues**

- Camp secretary adds Associate's name to the Camp Roster with other corrections for submission with Camp dues.
  - Before October 15, a new Associate not listed on the Camp Roster will be added by writing their name and contact information on the last page of the Camp Roster. Their dues are indicated on the Camp Roster and are included with Camp totals.
  - Before October 15, Associate Camp, Company, and International dues are paid when submitting the Camp Roster and the Camp Membership Dues Summary Sheet by October 15 to the Company Treasurer.

### **Option 2 – As an Individual**

- Camp Secretary completes the Associate Record form found at: ISDUP.org → Forms tab → Membership Dues → Associate Record.
  - After October 15, an Associate is entered into the ISDUP Membership Department database and will appear on the Camp Roster when the Associate Record form is completed.
  - The Associate Record is not a Membership Application and is not to be confused with the Membership Application where a qualified individual with pioneer ancestry registers by means of the Membership Application/\$20. An Associate does not pay a registration fee.
- Camp Secretary completes the late dues section of the Record Change Form found at: ISDUP.org → Forms tab → Secretary → Record Change Form.
  - After October 15, Members and Associates pay late dues on the Record Change Form if the Camp has already submitted their annual dues (sent to the Company by October 15).
  - After October 15, the Camp, Company, and International late dues are collected. The Camp retains the Camp dues, the Company retains the Company dues, and the International dues are noted on the Record Change Form and submitted to International.
  - After October 15, the Associate Record and Record Change Form are submitted together.

Refer to Camp Membership Dues Instructions for clarification found at: ISDUP.org → Forms tab → Membership Dues → Camp Membership Dues Instructions.